



National Human Genome Research Institute

## Chief, Communications and Public Liaison

### Job Description

The National Human Genome Research Institute (NHGRI) seeks an outstanding Chief of Communications and Public Liaison to lead its communications team and support the agency's mission to accelerate scientific and medical breakthroughs that improve human health. We're looking for a proactive, creative and organized leader with deep experience in all layers of communications strategy, execution, and coordination.

Reporting to the Director, Division of Policy, Communications and Education, you will work with senior leadership to build and implement a comprehensive communication strategy. You will directly supervise a team of public affairs specialists, writers, web developers, and creative professionals to produce communications products and campaigns that meet organizational goals. Your team will be NHGRI's first point of contact for news media, members of the public, and key stakeholders inside and outside of the federal government. You will manage working relationships with these groups, including exhibitions at national events, responses to public inquiries, and handling of communications in high-profile and crisis situations. Collaborative initiatives with internal partners also will be central to your and your team's activities.

The ideal communications chief will be a self-starter eager to try new things, a master of written and oral communications, able to clearly articulate the big picture while also working closely with staff to edit press releases, advise on graphics and video, and talk shop with programmers. We're looking for someone who knows well and has experience in the digital communications environment. You must be able to apply your skills as a supervisor and mentor to bring out the best in your team, as well as plan and manage a yearly budget and continuously evaluate programs to position your team and the institute for long-term success. You will also need to be knowledgeable about biomedical research and comfortable talking about genomics and its applications.

This is a federal position located in Bethesda, MD. The vacancy will be published on <http://usajobs.gov> as a "Supervisory Public Affairs Specialist" in January 2019. Salary is commensurate with the candidate's experience at the GS-15 level. A full federal benefits package is available, including retirement, health and life insurance, long-term care insurance, annual and sick leave, and the Thrift Savings Plan (401K equivalent). NHGRI is part of the Department of Health and Human Services and the National Institutes of Health, both Equal Opportunity Employers.

### How to Apply

For information about how to apply, contact Dr. Laura Lyman Rodriguez, Director, NHGRI's Division of Policy, Communications and Education, at [laura.rodriguez@nih.gov](mailto:laura.rodriguez@nih.gov) or 301-594-7185.

### About NHGRI

NHGRI is the driving force for advancing genomics research at the National Institutes of Health, the largest biomedical research agency in the world. By conducting and funding world-class genomics research, training the next generation of genomics experts, and collaborating with diverse communities, NHGRI accelerates scientific and medical breakthroughs that improve human health.

To learn more, visit <http://genome.gov>.